

CONFERENCE REGISTRATION

Registrations close on Tuesday, 23 July 2013.

1. Please complete each section. 2. Please complete a separate form for each delegate 3. Return this form to: SI Arb Conference Secretariat c/o Intellitrain Pte Ltd, Level 16, Malacca Centre, 20 Malacca Centre, Singapore 048979 or Fax to +65 31515797 (no 6 prefix)

1. CONFERENCE FEES:

	PLS TICK (✓)	REGISTRATION FEES
SI Arb Members		S\$380.00 Nett
Others		S\$500.00 Nett

Note:

- Registration Fee includes attendance at the Conference, 2 coffee breaks and 1 lunch.
- Registration of ALL delegates starts at 8.30 am on 30 July 2013, before the Conference Opening Ceremony.

2. DELEGATE DETAILS – Please complete all details

Name (Prof/Dr/Mr/Mrs/Miss/Mdm): _____

Name to Appear on Badge: _____

Name and Mailing Address of Organisation: _____

Designation: _____

*Membership No.: _____ NRIC/Passport No.: _____

*(Mandatory field for member)

☐ Please check if CPD points are required AAS no. _____ (for practising lawyers requiring CPD Points)

Attendance Policy applies. For more information on the CPD Scheme, please visit www.sileCPDcentre.org.sg.

Email: _____ Tel. No. _____

*(Email required for confirmation of registration)

Please indicate any special dietary, medical or other requirements: _____

3. PAYMENT DETAILS

☐ Cheque ☐ Credit Card ☐ Telegraphic Transfer

Cheque Payment Details:

Cheque payments should be made payable to “Singapore Institute of Arbitrators” & arrive at our office with your completed registration form before the closing date, **Tuesday, 23 July 2013**

Credit Card Details:

(A surcharge of 1.75% will be applied to all payment made via credit cards.)

Mastercard/Visa Number: _____ Card Expiry Date: _____ (MM/YY)

Cardholder's Name: _____ Signature: _____

Telegraphic Transfer Details:

Account Name: **Singapore Institute of Arbitrators** • Account Number: **208-308-736-8** • SWIFT Code: **UOVBGSGG**

Bank Details: **United Overseas Bank Limited**, 148 Upper Bukit Timah Road, UOB Centre, Singapore 588178. Please email us at siarb_events@intellitrain.biz after the T/T has been done for our follow-up with the bank. The registration fee must be received **nett of all bank charges**.

SUBSTITUTIONS, CANCELLATION & REFUNDS

Equivalent substitute delegates (e.g. member for member or non-member for non-member) are welcome at no additional charge, subject to our being informed in writing at least 5 working days in advance of such substitution.

Cancellation and refunds may be made upon receipt of written notice, less handling fee and bank service charges as follows: notice received on or before 23 July 2013 – 50% refund; notice received after 23 July 2013 – no refund.

DISCLAIMER

The Organising Committee is committed to staging a successful conference; however it reserves the right to cancel or postpone the Conference, change its programme or venue or any of the other details published.

FOR REGISTRATION ENQUIRIES

For any enquiries on registration, please contact:

SI Arb Conference Secretariat

c/o Intellitrain Pte Ltd

Level 16, Malacca Centre, 20 Malacca Street, Singapore 048979

Tel: +65 6521 2888 • Fax: +65 3151 5797 (no 6 prefix) • Email: siarb_events@intellitrain.biz • Conference Homepage: www.intellitrain.biz/SIArb2013